

## **TERMS OF REFERENCE**

### **HONORARY MEMBERSHIP**

#### **INTRODUCTION:**

In accordance with the Bylaws (2016) of the Saskatchewan Retirees Association: (SRA), Article 5.3 recognizes the ability of the Association to bestow a Lifetime Honorary Membership to a deserving member.

- \* A maximum of ten Honorary Members shall comprise this category of membership at any one time, and
- \* Honorary member annual dues shall be borne by the SRA, and
- \* Honorary membership status shall be awarded in recognition of outstanding and exemplary service to the Association, and
- \* Lifetime Honorary membership is bestowed upon ratification of the general membership at an annual general meeting.

#### **APPLICATION PROCEDURES:**

An Application for Nomination shall be received by the Board of Directors – Nominations Committee no later than December 31 of the year prior to the next Annual General Meeting of the membership.

Outstanding Service will demonstrate the accomplishments of the nominee that are related to the SRA Vision in advancing the interests and wellbeing of retirees in areas of health, education, welfare or culture. Such recognition may be either for outstanding “internal” services directly to or for the membership, or “external” actions or services performed in the community that are separate and apart from the SRA itself but that advance the interests of the membership in a significant and meaningful manner.

- \* The Board shall promote the date for nominations for Honorary Membership including the terms of reference on its website and in any of its publications from July to December of a current year. Applications are to be received by December 31 for consideration in the following year.
- \* Nominations may be proposed from time to time by submission from a general member with the written assent of five members, or as a proposal for a nomination that may be submitted from the Board of Directors.
- \* A Nomination form shall be available from the SRA office or may be accessed on the official website.

- \* Vacancies may exist if no suitable applications are received for this esteemed status in any given year.
- \* No vacancy will exist in a current year if a full roster of ten Honorary members is installed.
- \* The Nomination form shall be accompanied by a biography of the nominee outlining the reasons for nomination, in accordance with the terms of the Bylaws, Article 5.3.
- \* Ineligible: A sitting member of the Board of Directors shall not be eligible for nomination for Honorary Membership for a minimum period of one year of leaving the Board.
- \* The Nominating Committee shall review all applications for Honorary Member and will determine the suitability of the nomination, and submit its recommendation with reasons for approval or not, to the Board of Directors for its consideration.
- \* Board approval shall be with a 2/3 majority vote.
- \* The Board will notify the nominator of its decision and outline the reasons that determined the outcome of the nomination.
- \* The Board shall notify the successful nominee of the intention to bestow Honorary Membership status and receive approval from the member for this status.
- \* A successful nominee(s) shall be presented to the Annual General Meeting of Members for a vote of ratification and a formal presentation of Honorary Membership.

## RESULTS:

Upon ratification by the General Membership, the successful candidate shall receive a presentation of a plaque expressing the appreciation of the Association for the service(s) rendered to the membership. If feasible, a special presentation luncheon shall be held during the annual general meeting directly following the ratification of the honour by the membership.

The SRA website and newsletter will highlight the names of the Honorary members and periodically will outline their contributions to the Association.